

VILLAGE OF BARODA
Council Agenda
Baroda Municipal Building
December 4, 2017
6:30 p.m.

Members Present: Larry Nye, Ed Rath, Milt Sluder, Mona Himmelein, Don Turney, Clerk Boehm and Treasurer Hammond

Members Absent: Steve Jasper

Guests Present: Rick Ast, Bill Tucker, Tony Cochran

Council Meeting called to order at 6:30 p.m. by President Getz. Meeting opened with the Pledge of Allegiance.

Council Meeting:

- I. Audience Comments
- II. Reports
 - A. Village Engineer
 - B. Economic Development
 - C. Committees
 - 1. Park – Larry got the placard put on Gazebo; need to do the rest. President Getz stated he would take out the old screws, so Larry can begin putting in the new plaques for the rest of them.
 - 2. Finance
 - D. Planning Commission – Trustee Rath mentioned they had a November meeting and plan on having another one in January.
 - E. DDA
- III. Unfinished Business – N/A
- IV. New Business
 - A. Amendment to Blight Ordinance – There were some minor changes made to the ordinance:
 - a. to allow for the Ordinance Officer to issue a citation
 - b. Recreational vehicles in disrepair or not in normal use for period of 60 days.
 After some discussion, a motion was made by Trustee Rath, seconded by Trustee Turney to approve the amendment as presented. Roll call vote was taken:

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bob Getz	X		
Mona Himmelein	X		
Steve Jasper			X
Larry Nye	X		
Ed Rath	X		
Milt Sluder	X		
Don Turney	X		

Motion Carried.

- B. Ordinance for House Numbering – Enforcement Officer Tucker had discussed the need for house numbers in the Village at last month’s meeting. The Council agreed that it was a good idea. The Village attorney drew up an ordinance to such, and after some discussion and review, a motion was made by Trustee Turney and supported by Trustee Nye to adopt Ordinance #192, the House Numbering Ordinance. Roll call vote was taken:

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bob Getz	X		
Mona Himmelein	X		
Steve Jasper		X	
Larry Nye	X		
Ed Rath	X		
Milt Sluder		X	
Don Turney	X		

Motion Carried.

- C. Part time snow plowing – The DPW staff need a part time driver for when the snow starts coming down heavy. Neal Zech has someone in mind that does landscaping in the summer so is available to help clear snow. After some discussion, the Council agreed to pay the driver \$15.00/hr.
 DPW Supervisor Tony Cochran asked about the possibility of having someone “on call” so that if anyone has a vacation scheduled, or gets sick, the Village doesn’t run in to any trouble with getting the streets clear. The Council agreed that would be fine but that the individual would also be paid the \$15.00/hr. Tony recommended Butch Critzer as he is familiar with the snow removal in the Village. Council agreed.
- D. Online utility/tax payments – Treasurer Hammond presented a proposal for online bill pay so that we can start taking online payments for water/sewer bills and taxes. She stated the only company in Berrien County that will separate the tax amounts as required by the County is Point and Pay. This is also the company that the Township is going to use for online payments, so we can get set up when the Township does.
 There is no set up fee or equipment fee. The fees for property tax payments are 3%. The other fees were either 3% or tiered fees based on total amount of bill. After some discussion, the Council agreed that we should have the 3% fee across the board. A motion was made by Trustee Nye, seconded by Trustee Sluder. All ayes, motion carried.
- E. Building Safety – no discussion
- F. Purchasing Policy – Treasurer Hammond presented a purchasing policy for approval. After review and some discussion, a motion was made to table the vote on the policy until next month. There were some questions that needed to be resolved and further reading of the policy by some members of the Council. A motion was made by Trustee Nye, seconded by Trustee Turney to table the vote until next month. All ayes, motion carried.
- G. Holiday Checks - Christmas Checks (employee appreciation checks) – Trustee Nye made a motion to give full time employees, as well as Treasurer a \$200

bonus and \$100 for Mary Krone (meter reader), a second made by Trustee Rath.
All ayes, motion carried.

- V. Consent Agenda - Motion by Trustee Rath, seconded by Trustee Turney to approve the consent agenda items as presented. No nays, motion carried.
 - A. Council Minutes – November 6, 2017
 - B. Treasurer’s Report
 - C. Paying of Bills and Transfers - \$24,458.91
 - D. Correspondence
- VI. Council Comments
 - A. President Comments
 - B. Council Member’s Comments

Meeting adjourned at 7:15 p.m.

Recorded by:

Tina Boehm
Village Clerk