

VILLAGE OF BARODA
Council Meeting Agenda - Amended
Baroda Municipal Building
Sept. 5, 2017
6:30 p.m.

Members Present: Bob Getz, Larry Nye, Ed Rath, Steve Jasper, Mona Himmelein, Don Turney, Clerk Boehm and Treasurer Hammond

Members Absent:

Guests Present: Rick Ast, Steve Carlisle, Frank LaPierre, Kevin Marks, Bill Tucker, Aaron Stevens, Tony Cochran

Council Meeting called to order at 6:30 p.m. by President Getz. Meeting opened with the Pledge of Allegiance.

Council Meeting

- I. Audience Comments – President Getz introduced Bill Tucker who has agreed to take the Enforcement Officer position. He will begin work tomorrow when he meets with Bob Getz and takes a tour of the Village.
- II. Reports
 - A. Village Engineer – N/A
 - B. Economic Development – N/A
 - C. Committees
 - 1. Park – N/A
 - 2. Finance – Barbi will be out of town at a conference from October 8-11. She stated that we still have \$120k outstanding.
 - D. Planning Commission – There will be a meeting this month. It is set for Tuesday, October 19 at 6:30 p.m.
 - E. DDA – N/A
- III. Unfinished Business
- IV. New Business
 - A. Audit Report – Aaron Stevens was here to present the findings in this year’s audit. He stated that the Village is in good standing. We have a net position of \$310,775, or 73% of our expenses. There were also some recommendations noted for better internal controls to prevent the Village from being at risk for fraud, etc. After the presentation was made, a motion was made by Trustee Rath, seconded by Trustee Jasper to accept the auditor’s report. Roll call vote was taken:

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bob Getz	X		
Mona Himmelein	X		
Steve Jasper	X		
Larry Nye	X		
Ed Rath	X		

Milt Sluder	X
Don Turney	X

Motion Carried.

- B. Saw Grant Report Out - Wightman and Associates presented their findings from the SAW grant work that has been taking place for the past 3 years. Overall, our system is in very good condition. They presented a project plan timeline for any repair or replacement on the wastewater system and our storm water system.

Steve Carlisle talked with us about the upcoming cost with the projects at hand (upwards of \$1,000,000). The sewer fund is in a good position to handle the expenses in the upcoming few years, however we need to take a look at funds and other opportunities for revenue growth to handle the costs that will be coming in years down the road. The Village has not had any increase in rates since the sewers were installed. We need to keep up with the cost of improvements and watch that we do not fall behind.

The lagoons are in good shape now, however we need to look at the treatment capacity now with the new regulations and changes at the state level, as well as with the new wine and brew industry, there are different discharge characteristics and it may be a good time to review the ordinances and testing parameters currently in place and that the Village has the necessary requirements in place and the capacity to handle it. Wightman is proposing that we investigate some of the requirements and get a good idea of how to move forward with processes. He stated that some of the work could be covered by the SAW grant monies. That is a 90/10 split to the Village, so it wouldn't cost very much for them to work on it. He believes it would be between \$1,000-\$2,000. After some discussion, a motion was made by Trustee Nye, seconded by Trustee Himmelein to have Wightman do some investigation into the needed testing requirements on the lagoons. All ayes, motion carries.

- C. Resolution to hire enforcement officer – We have not had an enforcement officer doing the work for the Village for quite some time. We have been looking for someone to take over the work. President Getz interviewed Bill Tucker and would like to have him do the job. President Getz presented a resolution to terminate the existing contract with Don Goulooze. A motion was made by Trustee Turney, supported by Trustee Rath to terminate the contract. Roll call vote was taken:

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bob Getz	X		
Mona Himmelein	X		
Steve Jasper	X		
Larry Nye	X		
Ed Rath	X		
Milt Sluder	X		
Don Turney	X		

Motion Carried.

President Getz then presented a resolution to hire Bill Tucker as the Enforcement Officer for the Village of Baroda. A motion was made by Trustee Rath and supported by Trustee Jasper. Roll call vote was taken:

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bob Getz	X		
Mona Himmelein	X		
Steve Jasper	X		
Larry Nye	X		
Ed Rath	X		
Milt Sluder	X		
Don Turney	X		

Motion Carried.

- D. Website Quotes – Clerk Boehm met with the two companies that the 2 designers the council agreed on last month. Treasurer Hammond was able to meet with Two Piers Interactive with Clerk Boehm. They were both very comfortable with Brian Humes’ ability to do the website according to the guidelines that we have presented. Clerk Boehm met with Holt-Bosse and after was very confident that either could do the job. After some discussion, the Council agreed to award the contract to Two Piers Interactive for the website. A motion was made by Trustee Turney, supported by Trustee Sluder to hire approve website work with Two Piers Interactive. All ayes, motion carries.
- E. Street Quote – President Getz presented a quote from Arnt Asphalt for road repair on Center Street, Second Street, Third and South Streets, and First Street. The total estimate was \$35,750. After much discussion it was decided to make a plan over the winter on what work we were going to do, and do the work in after winter.
- F. Tennis Courts – President Getz presented a quote from Arnt Asphalt for repair of the tennis courts. The total estimate was \$8,860. After much discussion, a motion was made by Trustee Nye, seconded by Trustee Jasper to have the work done in the spring. All ayes, motion carries.
- G. Sewer Jetter – DPW Cochran stated that the Village of Galien DPW said the Council wants the jetter back, or if we want to keep it we can buy it for \$2,000. Clerk Boehm asked if we had an official request from the Village Council from Galien, and we have not received anything. After some discussion, a motion was made by Trustee Rath, seconded by Trustee Jasper to make the purchase of the sewer jetter for \$2,000 if an official request is presented from the Village of Galien. All ayes, motion carries.
- H. Dump & Fire Truck – President Getz stated that we need to get the maintenance garage area needs to get cleaned up. He said we would like to get rid of the old dump truck and fire truck that are parked out back of the garage. He asked the Council if we want to sell them or scrap them or what to do. The Council agreed to try to sell them for whatever we can get. DPW Cochran is going to get some pictures of the vehicles and we will get them listed on ebay or facebook and sell them to the highest bidder. We should ask no less than \$500.00.

- I. Ordinances for Sewer and Water Deposits – President Getz presented an amendment to the water rate ordinance for the deposit on connection fees that the Council discussed last month. A motion was made by Trustee Turney with a second by Trustee Jasper. Roll call vote was taken:

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bob Getz	X		
Mona Himmelein	X		
Steve Jasper	X		
Larry Nye	X		
Ed Rath	X		
Milt Sluder	X		
Don Turney	X		

Motion Carried.

- J. President Getz then presented the same amendment to the sewer ordinance. A motion was made by Trustee Turney, with a second by Trustee Jasper. Roll call vote was taken:

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bob Getz	X		
Mona Himmelein	X		
Steve Jasper	X		
Larry Nye	X		
Ed Rath	X		
Milt Sluder	X		
Don Turney	X		

Motion Carried.

- K. Park Rental Fee – Clerk Boehm presented to the Council that she feels that the Village should charge residents for the use of the park, just as those outside the Village have to pay. We are making many improvements, and want to make many more and by charging everyone for using the park, we will be able to start creating a larger park fund to assist in the maintenance and improvements. She proposed that we charge Village residents \$25.00 and those outside the Village \$50.00. After some discussion, a motion was made by Trustee Jasper, seconded by Trustee Rath to make the increase on the park rental fees as proposed. All ayes, motion carries.

- L. Burial Fees – President Getz stated that we need to increase what we charge the Township for burial fees. We have not made any increase in many years. We charge \$80.00, however our cost is \$103 during the week, and \$157 on the weekends. After some discussion, a motion was made by Trustee Rath to increase the fees to \$110 during the week, and \$160 on the weekends. The motion was supported by Trustee

- V. Consent Agenda - Motion by Trustee Rath, seconded by Trustee Jasper to approve the consent agenda items as presented. Motion carried, no nays.

A. Council Minutes

- B. Treasurer's Report
 - C. Paying of Bills and Transfers - \$11,412.84
 - D. Correspondence
- VI. Council Comments
- A. President Comments – President Getz read a letter from the Party on the Pavers Committee thanking the Village for their sponsorship.
 - a. President Getz asked the Council about a tree issue on Second Street. One of the residents has been calling and asking us to cut a tree down in her front yard because she is getting roots coming through her house and causing cracks in her foundation. She is concerned that her walls will cave in. It is the Village's tree, however she does have shrubs sitting along the walls of her house. After some discussion, the Council agreed that it is not the tree causing the damage and we will not cut it down. President Getz will call the resident and let them know.
 - b. President Getz also has been informed that Shirley Somora was in the office asking for the Village to come and repair her septic tank. She said the ground on top of the tank is starting to cave in, and Leonard Krone told her the Village takes care of it. DPW Cochran asked Council about it. There is no ordinance stating that the Village is responsible, only that we must approve the fill before it is put in. It is the opinion of the Council that it would be a liability to the Village to do that. It is the homeowner's responsibility. President Getz will call Shirley and let her know.
 - B. Council Member's Comments – Trustee Turney thanked DPW Cochran for attending the council meetings. He appreciates his input and concern.
 - a. Clerk Boehm gave an update on the last Music In The Park. She said it went very well and that everyone really enjoyed the band. She said on there were between 130-160 people at each concert.

Meeting adjourned at 8:05 p.m.

Recorded by:

Tina Boehm
Village Clerk