

## VILLAGE OF BARODA REGULAR COUNCIL MEETING

Minutes of the Village of Baroda Regular Council Meeting held on June 05, 2023.

President Michael Price called the council meeting to order at 6:30 p.m.

Present: President Michael Price, President Pro-Tem Mel Tollas, Trustees: Jack Lewis, Jodi Mattner, Katie Strefling, Donna Ryan, Bob Feickert

Absent: None

Also Present:

All stood for the Pledge of Allegiance.

Approval of Agenda: Motion by Jodi Mattner, Second by Mel Tollas 7 ayes, 0 nays

### **Audience Comments:**

#### **NEW BUSINESS:**

##### **Township Clerk-**

Addressed that there should be boundaries on when direction is given to Village Employees. Discussion took place and determination was that all direction should come from President Price.

##### **Farmers Market in the Village Parking Lot-**

Motion Made to Increase Peddlers Permit \$20, **\*Moved** by President Pro-Tem Mel Tollas, Seconded by Trustee Katie Strefling Ayes, 7; Nays, 0 Motion carried.

##### **Michigan Emergency Management Act (Berrien County)-**

Clerk Denton addressed that we need to assign people for contacts. Clerk Michael Denton Primary Liaison, Trustee Donna Ryan and President Michael Price-Back-up. **\*Moved** by Trustee Katie Strefling seconded by Trustee Jodi Mattner. Ayes, 7; Nays, 0 Motion carried.

**President Pro-Tem Training-** President Pro-Tem Mel Tollas made request that President Michael Price give her training on his job duties to ensure if there was a time when he was out of the office, or she needed to step in to fill in for him she would be aware of his duties.

**Music in the Park-** President Michael Price agreed to volunteer to put up signs for each event.

President Pro-Tem Mel Tollas agreed to volunteer for June and July.

Trustee Katie Strefling and Trustee Jodi Mattner agreed to volunteer August 27, 2023.

Trustee Katie Strefling asked if the Village could reach out to businesses for donations for Music in the park. Letter to be drafted and sent to council for review.

Support to add Food Truck to this event.

##### **DPW Workers-**

**\*Moved** by Pro-Tem President Mel Tollas seconded by Jack Lewis to increase DPW wages by \$2.00 per hour for Andrew Spitzke and Grant Bly. Effective Date April 1<sup>st</sup>, 2023

##### **Roll Call Vote:**

Pro-Tem President Mel Tollas-Yes  
Trustee Jack Lewis-Yes  
Trustee Bob Feickert-Yes  
Trustee Donna Ryan-Yes  
Motion carried.

Trustee Katie Strefling-Yes  
Trustee Jodi Mattner-Yes  
President Price-Yes

#### **Southwest Michigan Regional Chamber Dues-**

**\*Moved** by President Pro-Tem Mel Tollas seconded by Jack Lewis to discontinue our membership with Southwest Michigan Regional Chamber.

Ayes, 7; Nays, 0. Motion carried.

#### **Accidental Fund renewal Par Plan-**

Agreed to renew/moved into paying of the bills, will shop rates before 2024 renewal.

#### **Micro Brew-**

Daniel Nitz requested approval from the Council to give permission to micro brew and add additional products to Chill Hill Winery.

**\*Moved** by President Pro-Tem Mel Tollas seconded by Donna Ryan to accept application for Chill Hill Micro Brew. Ayes. 7; Nays, 0. Motion carried.

Daniel Nitz advised that he wanted to donate \$250 towards Music in The Park, he also wanted to donate \$500 to the township for the Fireworks.

#### **REPORTS:**

**Treasurers Update-** Plante Moran suggested to hire for completion of Bank Reconciliation. Addressed due to USDA Loan we must have audit one time per year due to this.

**\*Moved** by Trustee Katie Strefling seconded by President Pro-Tem Mel Tollas to hire Plante Moran to complete bank reconciliation.

#### **Roll Call Vote:**

Pro-Tem President Mel Tollas-Yes  
Trustee Jack Lewis-Yes  
Trustee Bob Feickert-No  
Trustee Donna Ryan-Yes  
Motion carried.

Trustee Katie Strefling-Yes  
Trustee Jodi Mattner-Yes  
President Price-Yes

Deputy Treasurer is asking for guidance what the Council is requesting from her for her position.

Hiring Committee for Treasurers- Trustee Donna Ryan was appointed to this position. Committee now is President Pro-Tem Mel Tollas, Trustee Kattie Strefling, and Trustee Donna Ryan.

Review Committee for Office Staff- President Pro-Tem Mel Tollas, Trustee Jodi Mattner, and Trustee Donna Ryan

#### **COMMITIES-**

**Park-Park Equipment-** President Pro-Tem Mel Tollas presented quotes that she was able to obtain for new equipment. Determined we have used \$2,239 of ARPA money of the \$30,000 that was allocated to park improvements. Determined we needed to table this until more information could be obtained.

**Finance-Cancel Zoom- \*Moved** by Trustee Katie Strefling seconded by Trustee Donna Ryan to cancel Zoom membership. Ayes. 7; Nays, 0. Motion carried.

**Clerks Info-Schedule Clerk Review-** Meeting with President Michael Price and Review Committee Friday, April 7<sup>th</sup>, 2023, to go over any concerns in reference to Clerk Michael Denton's review, review Scheduled for 9 a.m. Monday April 10<sup>th</sup>, 2023.

**Planning Commission-** Trustee Jodi Mattner will get information to Brad Mattner Planning Commission Chair for next meeting. **\*Moved** by Trustee Katie Strefling seconded by President Pro-Tem Mel Tollas to pay Planning Commission Chair Brad Mattner once amount is determined.

**Roll Call Vote:**

Pro-Tem President Mel Tollas-Yes

Trustee Katie Strefling-Yes

Trustee Jack Lewis-Yes

Trustee Jodi Mattner-abstained

Trustee Bob Feickert-Yes

President Price-Yes

Trustee Donna Ryan-Yes

Motion carried.

## **CONSENT AGENDA**

**Council Minutes – March 6, 2023**

**Paying of the Bills-** \$27,715.85

Discussion about insurance and family portion amounts being paid, President Michael Price advised he was going to be off insurance by end of April 30, 2023. More discussion about future options to be checked into.

HSA Contribution amount questioned. Determined that we needed to research HSA Contribution and where previous checks came out from/out of funds.

**Correspondence-** none

**\*Moved** by Trustee Jodi Mattner seconded by Trustee Katie Strefling to approve Consent Agenda and paying of the bills.

**Roll Call Vote:**

Pro-Tem President Mel Tollas-Yes

Trustee Katie Strefling-Yes

Trustee Jack Lewis-Yes

Trustee Jodi Mattner-Yes

Trustee Bob Feickert-Yes

President Price-Yes

Trustee Donna Ryan-Yes

Motion carried.

## **COMMENTS**

**Council Member's Comments-** Donna Ryan wanted it noted that she would of also voted no for pay raises of Council Members.

Bob Feickert advised he was under the impression HSA was set up differently. Motioned Bob Feicker 2<sup>nd</sup> by HSA \$50 per pay period, with \$1 match up to \$1000b if employee contributes.

Donna Ryan No

Mel Tollas Yes

Katie Strefling No

Bob Feickert Yes

Michael Price Yes

Jack Lewis Yes

**Audience Comments-** Amber Osha member of audience asked that in future if applications are placed out for public to review that their private information be blacked out in the future.

Donnie Johnson gave an update that Chris Burch is Chief of Fire Department, and he is the assistant Chief and disclosed of other job assignments/titles. We will get website updated.

**President's Comments-** President Michael Price wanted to know if we wanted to have flowering hanging baskets, Christina Price offered to do them for free. Agreement to create water system and hang the donated baskets. Trustee Donna Ryan offered the option of free dirt.

**ADJOURNMENT:** 9:38 p.m.

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Michael Denton  
Village Clerk

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Michael Price  
Village President