

VILLAGE OF BARODA REGULAR MEETING MINUTES

Minutes of the Village of Baroda Council Meeting held on Monday, August 7, 2023, at 6:30pm.

Roll Call Completed

Present: Michael Price, Mel Tollas, Jack Lewis, Jodi Mattner, Katie Strefling, Bob Feickert and Donna Ryan

Employees Present: Amber Osha and Amy Covington

Also Present: Brad Mattner, Carol Jakubs, Kyle Misak and Matthew Moersch

Audience Comments:

Approve/Amend Agenda

Motioned by Mel Tollas, 2nd by Donna Ryan. To accept and approved meeting agenda for Regular Council Meeting August 7, 2023. Ayes-7 Nays-0

Approve Minutes for July 5, 2023, Council Meeting, and minutes for the July 21, 2023

Special Meeting: Motioned by Bob Feickert, 2nd by Donna Ryan to approve the minutes for the July 5, 2023, Regular Council Meeting and the July 21, 2023, Special Meeting. Ayes-7 Nays-0
Motion Carried.

Paying of the bills: Bob Feickert made a motion to approve the paying of the bills and 2nd by Donna Ryan. Ayes-7 Nays-0 **Motion Carried.**

Payroll: Bob Feickert made a motion to approve payroll and 2nd by Donna Ryan. Ayes-7 Nays-0 **Motion Carried.**

Treasurer's Report: Amy Covington will be out of the office from August 28, 2023, until September 15, 2023.

Motioned by Bob Feickert 2nd by Jack Lewis Jodi Mattner come in to post payments for the Village taxes at the pay rate of \$20.00 an hour at Michael Price's discretion.

Roll Call Vote:

Michael Price-Yes

Mel Tollas- Yes

Jack Lewis- Yes

Katie Strefling- Yes

Jodi Mattner- Abstained

Donna Ryan- Yes

Bob Feickert- Yes

Clerk's Report: Amber Osha advised the Council she felt her training was going well and was learning a lot. Amber also stated that Mel Tollas was doing a great job training her while often having to stop to put out fires. Mel Tollas stated that although Amber was learning a lot there is still a lot to learn. Mel stated that she and Amber felt that more training was needed. Mel Tollas

also advised that Amber would be out of the office at 1:30 pm on Tuesday, August 29 through Wednesday, August 30, 2023, for an education day. Mel Tollas offered to cover the office when Amber Osha is out of the office. Jodi Mattner voices concerns about the budget for further training. Michael Price also agreed that the budget needs to be checked for funds to continue paying Mel for training. Motioned by Dona Ryan 2nd by Bob Feickert, Mel Tollas to train Amber Osha in the office for up to 25 hours a week starting August 14, 2023, at her current rate of pay.

Motion Carried.

Roll Call Vote:

Michael Price-Yes

Mel Tollas- Abstained

Jack Lewis- Yes

Katie Strefling- Yes

Jodi Mattner- Yes

Donna Ryan- Yes

Bob Feickert- Yes

Bob Feickert made a motion was 2nd by Jack Lewis.

to allow Heather with Blossomland Accounting to train Amber Osha, Amy Covington, and Mel Tollas on the Bank Reconciliations.

Roll Call Vote:

Michael Price-Yes

Mel Tollas- Abstained

Jack Lewis- Yes

Katie Strefling- Yes

Jodi Mattner- Yes

Donna Ryan- Yes

Bob Feickert- Yes

Park Committee: Matthew Moersch commented from the audience that Pickle Ball has become a very popular sport and thinks it would be a positive thing to add to the tennis courts at the Villag park. Matt Moesch will get quotes and send them to the Clerk. Matthew also advised that he could do the lines himself, that he has the equipment to do it properly. Bob Feickert made a motion to allow Matthew Moersch to coordinate with the president and with the clerk, if he wants to do it himself, if he can make terms satisfactory to the President, to authorize to do it Mel Tollas 2nd the motion. **Motion carried.**

Ayes-7 Nays-0

Finance Committee: Mel Tollas advised the Council that we have received a list of needed documents from the Auditors and that Amber Osha and Mel Tollas will be working on getting all the documentation together and over to the Auditors. Mel also advised that the Finance Committee needs to set up a meeting around November to start the preliminary budgeting for next year.

Hiring Committee: Mel Tollas made a motion was 2nd by Jack Lewis to offer Paula Bryan the Treasurer's position starting in mid-September at the pay rate of \$35 an hour up to 16 hours a week, with a review at 60 days with no option for a raise at this time. Bob commented that Donna did a great job at heading up the hiring and her communication was great! **Motion carried.**

Ayes-7 Nays-0

Jodi Mattner made a motion 2nd by Mel Tollas that Donna Ryan be responsible for preliminary screening for future applicants.

Roll Call Vote:

Michael Price-Yes

Mel Tollas- Yes

Jack Lewis- Yes

Katie Strefling- Yes

Jodi Mattner- Yes

Donna Ryan- Yes

Bob Feickert- Yes

Review Committee: Motion was made by Jodi Mattner 2nd by Donna Ryan to increase Terry Lear's pay to \$21 an hour retroactive to June 24, 2023. Jack Lewis mentioned that he appreciated Katie Strefling being prepared for the review with questions and she did a great job.

Roll Call Vote:

Michael Price-Yes

Mel Tollas- Yes

Jack Lewis- Yes

Katie Strefling- Yes

Jodi Mattner- Yes

Donna Ryan- Yes

Bob Feickert- Yes

The Review Committee needs to do a review for Anthony Cochran as a new employee since he was rehired.

Planning Commission: Brad Mattner from the audience advised the Council that the day before the Master Plan kicked off meeting, he was advised that Wightman would not be able to attend the meeting. Brad was also advised that one survey had been compiled for the Village and the Township combined without any notification to the Village or with any input from the Village planning Commission. The Village Planning Commission is now set to have their Master Plan kick off meeting on Tuesday, August 29, 2023, where they will begin the process of developing a Village survey. Brad Mattner also advised the Council that there are grants available for Pickle Ball. Bob Feickert would like a list of positives to being in a village.

New Business

New Attorney: Motion made by Bob Feickert and 2nd By Jack Lewis to proceed with the transfer of the Village to Attorney Jessica Fette and cut ties with the current attorney pending there is no binding contract.

Roll Call Vote:

Michael Price-Yes

Mel Tollas- Yes

Jack Lewis- Yes

Katie Strefling- Yes

Jodi Mattner- Ye

Donna Ryan- Yes

Bob Feickert- Yes

Flag Order: Katie Strefling made a motion to purchase new flags as stated in the document at \$430. The motion was 2nd by Mel Tollas.

Roll Call Vote:

Michael Price-Yes

Mel Tollas- Yes

Jack Lewis- Yes

Katie Strefling- Yes

Jodi Mattner- Yes

Donna Ryan- Yes

Bob Feickert- Yes

Unfinished Business:

Tree removal- (9058 3rd Street-Parish house) Michael Price advised the Council that he has received 2 quotes both being \$2000 but, he was waiting on several more quotes. Katie Strefling motioned to allow Michael Price to hire the cheapest company to remove the tree up to \$2000, and to get quotes for the other 2 trees removal. The motion was 2nd by Jodi Mattner.

Roll Call Vote:

Michael Price-Yes

Mel Tollas- Yes

Jack Lewis- Yes

Katie Strefling- Yes

Jodi Mattner- Yes

Donna Ryan- Yes

Bob Feickert- Yes

Bad Hair Cut Film-A motion was made by Bob Feickert and 2nd by Jack Lewis to allow the street closure on 1st Street on August 29, 2023, between Lemon Creek and Hills Road, not inclusive between noon and 8pm. The closure will use concrete barriers on the North end and a moveable vehicle on the South end contingent on proof of insurance. The motion was. Ayes-7 Nays-0 **Motion carried.**

A motion was made by Katie Strefling to allow the road closure on 1st Street on September 16, 2023, between Lemon Creek and Hills Road, not inclusive between 6pm and 6am on September 17, 2023. The closure will use concrete barriers on both the North and South end and have 2 Police officers at each end of closure as the Filmer's

expense contingent on submitted application, proof of insurance and fees paid. The motion was 2nd by Donna Ryan.

Roll Call Vote:

Michael Price-Yes

Mel Tollas- No

Jack Lewis- Yes

Katie Strefling- Yes

Jodi Mattner- Ye

Donna Ryan- Yes

Bob Feickert- Yes

Comments:

Jack Lewis- can we get a list of all committees and members on each committee. Have we talked to Bubber about shut-off valves? If not, I can. Possible reservations for Tennis and Pickle Ball Courts in the Village office. The Emergency committee is moving forward.

Mel Tollas- The Policy and Procedure Committee needs to set a meeting date.

Jodi Mattner- The DPW guys did a great job cleaning up the rubbish in from of her house.

Bob Feickert- When does the Lemon Creek paving start? Michael Price advised it will be starting by August 14, 2023. What is the statis of the Pheasant Run project? Mel Tollas advised we should hear back about the grant for it in about 2 weeks. Can we get a budget update and possible amendment at the next meeting and quarterly after that?

Michael Price- Introduced the new Clerk, Amber Osha. The irrigation is fixed.

Meeting adjourned at 9:18pm.

Amber Osha
Village Clerk

Michael Price
Village President