

AS amended
Jan 11, 2023
(ms)

VILLAGE OF BARODA
Council Meeting Minutes
Baroda Municipal Building
December 5, 2022
6:30 p.m.

Members Present: Michael Price, Jodi Mattner, Kathryn Strefling, Mel Tollas, Jack Lewis, Bob Feickert and Clerk Denton

Members Absent: Leonard Krone, and Treasurer Covington

Guests Present: Donna Ryan, Doreen Schultz, Heather Schmaltz, Teri Freehling, Chelsie Nitz, and Christina Price

Council Meeting called to order at 6:30 p.m. by President Price

I. Reports

- A. Treasurer Report- BS&A Virtual Training- Treasurer Covington had a couple of days training in office and Clerk Denton reached out to BS&A for advanced training on their program for the Village. The cost is \$1,000 per session/day and needs council approval. Trustee Mattner filed a motion to allow Treasurer Covington and Clerk Denton to sign up for the training, second by Trustee Strefling. A roll call votes all ayes motion carries.
- B. Economic- Copies of Bank Statements were given to show status of the Village accounts.
- C. Committees-
 - 1. Park- Clerk Denton reported the park is fully winterized and closed for the winter. Trustee Strefling asked about the Handicap parking spot still being painted in the spring since the village paid for it. Clerk Denton will email Arnt making sure the Village is on the schedule for spring. Trustee Strefling asked about what is left of the park Arpa money we had set aside and would like the total spent at the next meeting if possible. Trustee Tollas wanted clarification on the park committee since the Village five-year plan says the whole council is the committee can another group talk about park related items.
 - 2. Finance- Clerk Denton reported about the meeting he had with the state officials from treasurer and where we stand at the state level with audits and reporting times.
 - 3. Clerks Info-Township Thank You letter was brought to the board for the Trail n Treat donation the village council had approved previously. The event was an enormous success with an excellent turnout.
- D. Planning Commission- November 20 is next meeting President Price requested the Planning Commission discuss the Village five-year plan.

II. New Business –

- A. Comcast Contract- Phillip Goodrich introduced himself to council and spoke about a new local franchise agreement between the Village and Comcast cable company. 1984 law states that a cable provider must have this agreement to supply a service for the municipality. The contract must be reviewed every ten years and Baroda Village expires in January 2023. The agreement itself was written by law with no changes except a percent fee paid to the village set at 3%, if raised the bill would be passed on to the residents. After a little discussion Trustee Feickert made a motion to accept the Franchise agreement as written with no raise to our fees, and Trustee Lewis seconded. A roll call votes all ayes motion carries.
 - B. Appoint President Pro-Tem- Every November the council needs to nominate a President Pro-Tem for council. Trustee Feickert nominated Trustee Tollas as President Pro-Tem and Trustee Streffling second. President Price asked if Trustee Tollas good with the position and Trustee Tollas accepted and asked if the training is available. A roll call vote of all ayes motion carries.
 - C. Christmas Bonus- There was a discussion of workers ~~eligible this year for a~~ bonus and what that amount needs to be. Clerk Denton as of now is the only full-time employee ~~eligible~~ on the payroll, but Trustee Feickert feels we need to acknowledge the part-time employees as well. After some discussion Trustee Streffling made a motion to pay Part time employees a 100-dollar bonus, and Full-time employees 200 dollars that ~~are eligible~~ have worked pass 90 days. Motion Supported by Trustee Lewis with a roll call vote of all ayes motion carries.
 - D. Full Moon Advertising for legals- Clerk Denton reported talking to Mike Bertuca about using Full Moon advertising for posting information from the Village at \$99 an ad. The council feels we need to look more at local posting that are free like the Lakeshore Light or social media. No vote taken at this time more clarity for the clerk.
 - E. Leaves/Snowplow conversation- The leaf vac machine is not running up to spec and has caused down time in picking all the leaves up. The discussion of are they out doing the job was raised and Clerk Denton has been checking in with maintenance daily. Plowing discussion was just to notify council maintenance is newer and if any plowing doesn't seem to be getting done notify the office or President Price so we can address it.
- III. Consent Agenda- Trustee Feickert showed where there were mistakes in the minutes from November 2nd, 7th, 14th, and 17th. After council review of each set of separate minutes. Trustee Feickert made a motion to accept November 2nd minutes as amended supported by Price, a roll call vote all ayes motion carries. Trustee Mattner made a motion to accept November 7th meeting minutes as amended, seconded by Trustee Streffling a roll call vote all ayes motion carries. Trustee

Mattner made a motion to accept November 14th meeting minutes as amended seconded by Trustee Tollas a roll call vote motion carries. Trustee Mattner made a motion to accept November 17th minutes as amended seconded by Trustee Strefling. A roll call votes all ayes motion carries. President Price made a motion to accept the paying of Bills, seconded by Trustee Lewis. A roll call votes all ayes motion carries.

- A. Council Minutes – November 2nd, 7th, 14th, 17th.
- B. Paying of Bills and Transfers -23,037.72
- C. Correspondence-

IV. Comments

- A. President Comments- Shane Schmaltz is enjoying his job.
- B. Council Member's Comments- Trustee Feickert reported the Christmas with the Village done by the Legion this year had a great turnout. Trustee Feickert brought up the noncompliance issues in the Audit report and what we as the Village are doing to correct these issues? The council had a full discussion of paths to take on our Budget this year and how that can help to make the Audit cleaner with all council on the same page. The discussion continued about the office and where we stand with ~~now the 3rd~~ new training Treasurer Covington. Trustee Feickert would also like to have a discussion of Audit on the next meeting agenda if necessary. Trustee Strefling would like the Maintenance personnel to show up at the next meeting to meet the council. Trustee Lewis questioned who was cleaning and dredging Hickory creek and how the job looked good. Clerk Denton responded as the Drain commission was working on the creek. Trustee Tollas asked how the email should work as Clerk Denton was not responding to everyone. After discussion and clarification, the council will continue to email, and Clerk Denton will follow so we're all on the same page. Trustee Tollas also wanted clarity if communication from our Lawyer is brought to the board, President Price responded as emails are copied but some conversations are phone based. Clerk Denton provides a summary of the lawyer response.
- C. Audience Comments- Christina Price spoke as a tax paying resident and she would like to see three things done by the Village Council. One is training, it's always good to refresh your knowledge and feels it would help the council in the future. Second would be to appoint or hire a Deputy Clerk and Treasurer for security of the Village if the Clerk or Treasurer were to leave or need time off. Third is the emails should not happen and all discussion should happen at the meetings each month. Chill Hill asked about adding a Giant Igloo in the parking lot next to their business for outside seating, taking away the ability to plow the parking lot. The Council does not see how it would fit or work with snow removal and space. Doreen Schultz commented on the food truck and how everyone enjoyed their presence in the Village. The food truck sold out most nights, the owners are pleased to come back next season. Doreen also reported on removing the summer flowers and planting spring bulbs in the planters hoping to see early flowers and vibrant spring color to our town. Teri Freehling congratulated the newly elected council and

explained her new district and let everyone know to reach out if needed. Teri is always available.

Meeting Adjourned at 8:27 pm

Respectfully Submitted by:

Mike Denton