

VILLAGE OF BARODA REGULAR MEETING MINUTES

Minutes of the Village of Baroda Council Meeting held on Monday, December 4, 2023, at 6:30pm.

Roll Call Completed

Present: Michael Price, Jodi Mattner, Katie Strefling, Bob Feickert, Jack Lewis, Mel Tollas

Employees Present: Amber Osha, Paula Bryan

Also Present: Doreen Schultz, Christina Price, Rebecca Brandt, Brandt, Isabel Warelius

Audience Comments: Doreen Schultz when the Village does an ordinance for Air BNB's part of it needs to be that garbage cans should be put out the day before pickup not the week before.

Approve/Amend Agenda

Motioned by Jodi Mattner 2nd by Mel Tollas to amend the agenda to accept Donna Ryan's resignation letter under new business and then to approve the amended agenda for December 4, 2023, agenda. Ayes-6 Nays-0 Absent-0 **Motion Carried**

Approve Minutes for November 6, 2023

Motion by Mel Tollas 2nd by Bob Feickert to approve the minutes with the amendment to change the meeting start time from 6:30pm to 6:43pm. **Motion Carried.**

Approve paying of the bills in the amount of \$54,255.30

Motion made by Bob Feickert 2nd by Katie Strefling to approve the paying of the bills. **Motion Carried.**

Roll Call Vote:

Michael Price-Yes
Mel Tollas- Yes
Katie Strefling- Yes
Jodi Mattner- Yes
Bob Feickert- Yes
Jack Lewis-Yes

Approve payroll in the amount of \$23,231.61

Motion made by Bob Feickert 2nd by Mel Tollas. **Motion Carried**

Roll Call Vote:

Michael Price-Yes
Mel Tollas- Yes
Katie Strefling- Yes
Jodi Mattner- Yes
Bob Feickert- Yes
Jack Lewis-Yes

Treasurer's Report: The Treasurer, Paula Bryan advised the Council that she has submitted a Corrective Action Plan to the Michigan Department of Treasury as a follow-up to our Audit. She

is also working diligently to continue working to understand and clear up all of the Village accounting. She is also working on putting together a monthly report for the Council.

Clerk's Report: The Clerk, Amber Osha, advised the Council that \$2232.32 was charged in late fees in the month of November, three homes would have their water shut off at the end of the week if they do not contact her. They have received pink slips on their doors and a letter mailed to them. She is registered for Clerk's Institute the week of March 24, 2024. The Clerk also shared with the Council the results of the yearly inspection for the water tower are very good, with no repairs being needed at this time.

Park Committee: The Village needs a new lawnmower. Michael Price will send out more letters for donations for park improvements. Christina Price advised that contact can be made with Ben at Wightman's to start applying for grants.

Finance Committee: The committee needs to set up a time to meet. Bob Feickert brought to the attention of the Council that there was a deadline set up and needed to be followed to assure the committee is following the legal guidelines and being properly prepared for the following fiscal year.

Review Committee: Amber Osha, Clerk had her 6 months review. Bob Feickert recommends a 5% raise of \$1 an hour. **Motion** made by Mel Tollas 2nd by Jack Lewis to give Amber Osha a 5% raise of \$1 an hour retroactive to September 24, 2023. **Motion Carried.**

Roll Call Vote:

Michael Price-Yes
Mel Tollas- Yes
Katie Strefling- Yes
Jodi Mattner- Yes
Bob Feickert- Yes
Jack Lewis-Yes

Planning Commission: The Planning Commission has almost all of the surveys ready to be mailed out. They will be mailed at the end of the month. Michael Price appoints Mel Tollas to serve on the Planning Commission to fill the empty seat. **Motion** made by Jodi Mattner 2nd by Bob Feickert to accept the appointment of Mel Tollas to the Planning Commission. Ayes-6 Nays-0 **Motion carried.**

New Business

Accept Donna Ryan's resignation- **Motion** made by Bob Feickert 2nd by Mel Tollas to accept the resignation of Donna Ryan. Ayes-6 Nays-0 **Motion Carried**

DDA-Downtown District Association: There was much discussion on how this needs to be accomplished and who to possibly talk to. Mel Tollas advised that if the Village has a DDA then there are possible grants to help the Village.

Village Employee's Christmas Bonus: **Motion** made by Bob Feickert 2nd Jack Lewis to give full-time employees \$200 and part-time employees a \$100 Christmas bonus. **Motion Carried.**

Roll Call Vote:

Michael Price-Yes
Mel Tollas- Yes
Katie Strefling- Yes
Jodi Mattner- Yes
Bob Feickert- Yes
Jack Lewis-Yes

President Pro-Tempore- Michael Price appoints Mel Tollas as President Pro-Tempore for the following year. **Motion** made by Jodi Mattner 2nd by Bob Feickert to appoint Mel Tollas as President Pro-Tempore. Ayes-6 Nays-0 **Motion carried.**

New Patriotic Flags- the Clerk brought it to the attention of the Council that the flags that are hung downtown throughout Patriotic holidays are very worn and need to be replaced. The discussion was that we need to explore more avenues, looking at local companies and possible veteran flags that families would be willing to help pay for.

DPW Work Boots: The discussion was that this is a good idea to help the DPW employees but until the council is aware of the current and future of the budget, they are uncomfortable voting to spend the money at this time. The discussion was tabled until January 2024 meeting when the Council will be aware of the budget they are working with.

Water Ordinance: Discussion was held that there is not currently a Water Ordinance and one needs to be put together. After further discussion this needs to be done by the Planning Commission.

Forming a Zoning Board of Appeals: The Clerk informed the Council that Ryan Keough, the Zoning Inspector was requesting that a Zoning Board of Appeals be formed in the event that there is ever a need. The General Law Village Handbook spells out certain credentials. Mel Tollas added that there is an ordinance that also has specifications. The discussion was tabled until the January 2024 meeting for more clarification.

Unfinished Business:

First Aid & Eye Wash Station-The Clerk presented two quotes to have a new Eye Wash Station installed and serviced. **Motion** made by Jodi Mattner 2nd Mel Tollas to have Aramark/Western First Aid to install and service a new eye wash station in the maintenance garage. **Motion Carried.**

Generator: Motion made by Bob Feickert 2nd by Jodi Mattner to allow Michael Price to find and approve the buying of a generator at the specifications needed up to \$15,000.
Motion Carried.

Roll Call Vote:

Michael Price-Yes
Mel Tollas- Yes
Katie Strefling- Yes
Jodi Mattner- Yes
Bob Feickert- Yes
Jack Lewis-No

There was also discussion about a DPW Working Supervisor.

Council Comments:

Bob Feickert- Asked if the new attorney has been satisfactory at this time. Michael Price answered yes. He stated that he trusted that the generator situation would be taken care of. He is concerned that when the DPW is doing leaf pickup that they are throwing trash cans out of the way. He also stated that he appreciated the employees taking the initiative to fix the leaf vac and other equipment and would like to see them get some appreciation.

Katie Strefling- Is concerned that the leaves are not getting picked up regularly and in a complete manner.

Jodi Mattner- Nothing

Mel Tollas- We need to reach out to Hartline and take the pots for the flowers to them so that they can prepare and have our flowers planted and ready for Spring. They will be mentioned in the Newsletter. She advised that the Village needs to look into the fact that there are two drains on Pheasant Run that are owned by the County and that needs to be addressed with Wightman and the County when having the project on Pheasant Run done. Mel also brought up Terry being a supervisor in training. There was discussion that Michael Price was to be supervising the DPW employees if there is not working supervisor.

Jack Lewis: His wife does graphic art and would like to redo the Village Logo.

Michael Price- Nothing

Audience Comments:

Christina Price advised the Council that she and Dennis would be willing to help the Finance Committee with the upcoming budget if they were needed.

Doreen Schultz: Merry Christmas and Happy Holidays to everyone!

Meeting adjourned at 8:26pm.

Amber Osha
Village Clerk

Michael Price
Village President